

WILLOWS UNIFIED SCHOOL DISTRICT

DISTRICT PLAN FOR COMMITTEE ON ASSIGNMENTS

PURPOSE: A district may establish a committee on assignments as outlined in Education Code 44258.7 (c) and (d) to review and approve assignments of teachers with special skills and preparation to teach outside their credential area up to 40 percent of their full-time position assignment.

1. This is to certify the establishment of our District Committee on Assignments in accordance with provisions of EC 44258.7 (d) (1).

Mort Geivett
District Superintendent

Alex Parisio
President or Chairperson of District
Governing Board

2. Effective date of establishment of Committee on Assignments: 1 July, 2013

3. District administrative contact person relative to the Committee on Assignments:

Name: Steve Sailsbery Phone: (530)934-6633

Title: Willows Intermediate School, Principal

4. Procedures for selection of the committee membership in accordance with EC 44258.7 (c) (list or attach):

A. Two WUSD Administrators appointed by Superintendent

B. Two Certificated Staff Members appointed by WUTA

C. _____

D. _____

5. Term of office for Committee on Assignments members:

Teacher Representative(s)	Date	Length of Term
<u>Amy Steele</u>	<u>7/1/13</u>	<u>One Year</u>
<u>Pam Steward</u>	<u>7/1/13</u>	<u>One Year</u>
_____	_____	_____

Administrator Representative (s)	Date	Length of Term
<u>Jerry Smith</u>	<u>7/1/13</u>	<u>One Year</u>
<u>Steve Sailsbery</u>	<u>7/1/13</u>	<u>One Year</u>
_____	_____	_____

6. Subject matter competence shall be determined by assessing the following:

- Knowledge of State curriculum framework for the subject area.
- Ability to teach the appropriate content to the age group of the specific assignment.

The subject matter competence review may include a personal interview, written assessment, demonstration lessons, observations, and/or written materials (portfolio, self-study, letters of recommendation from colleagues, etc.) to verify the teacher's knowledge and ability.

WILLOWS UNIFIED SCHOOL DISTRICT

SITE ADMINISTRATOR AFFIDAVIT FORM

PURPOSE: See instruction section in form below.

WILLOWS UNIFIED SCHOOL DISTRICT

Affidavit of the Proper Certification for Work Performed by Certificated Employees
(Education Code Section 44258.9(b))

STATE OF CALIFORNIA

ss.

COUNTY OF GLENN

I, Stephen Sailsbery, School Site Administrator of the
Willows Intermediate School, declare that all employees in
positions requiring certification qualifications for whom I am responsible, were properly
credentialed for the work performed by such employees during the school year 2013-
2014.

Date 8/29/13 (Signed) _____



Stephen Sailsbery
School Site Administrator

INSTRUCTION

This affidavit shall be utilized by each School Site Administrator and shall be considered a part of the annual report of the schools under his/her jurisdiction to be forwarded to the District Superintendent/designee as prescribed in Education Code Section 44258.9(b).

Distribution:

White – District Office

Yellow – School Site

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SITE ADMINISTRATOR AFFIDAVIT FORM

PURPOSE: See instruction section in form below.

WILLOWS UNIFIED SCHOOL DISTRICT

Affidavit of the Proper Certification for Work Performed by Certificated Employees
(Education Code Section 44258.9(b))

STATE OF CALIFORNIA

ss.

COUNTY OF GLENN

I, Jerry Smith, School Site Administrator of the
Willows High School, declare that all employees in
positions requiring certification qualifications for whom I am responsible, were properly
credentialed for the work performed by such employees during the school year 2013-
2014.

Date 8/29/13 (Signed) _____



Jerry Smith
School Site Administrator

INSTRUCTION

This affidavit shall be utilized by each School Site Administrator and shall be considered a part of the annual report of the schools under his/her jurisdiction to be forwarded to the District Superintendent/designee as prescribed in Education Code Section 44258.9(b).

**Willows Unified School District
2013-2014
Committee on Assignment**

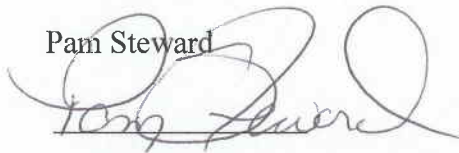
We, the undersigned, find the following certificated individuals qualified to teach the specific subjects indicated for the 2013/2014 school year. Criteria used included verification of subject matter knowledge, past teaching experience in the related subjects, experience teaching at this grade level, and willingness to teach this subject.

Inette Howard	U.S. History (grade 8)
Karen Furtado	Public Speaking (grades 7-8)
Bill Shively	General Math (grades 7-8)
Di Abold	Journalism/Leadership (grades 7-8)
Pam Steward	Social Studies/History (grades 7)
Joyce Ksander	Social Studies/History (grades 7)
Margaret Ansel	MS1 (grades 9-12), Distance Learning (grades 9-12)
Patricia Perry	Economics (grade 12)
Mark Perkins	World History (grade 10), Algebra I (grades 9-12)
Amanda Samons	Earth Science (grade 9)
Paul Gadbois	World History (grade 10)
Cindy Thompson/Kearra Gurule	Computer Literacy (grades 7-8)

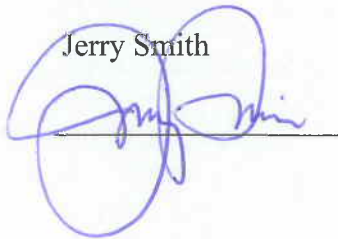
Stephen Sailsbery



Pam Steward



Jerry Smith



Amy Steele

